



Harper PTO Executive Board Meeting Notes
Wednesday, September 21, 2022 10:15 a.m.
LOCATION: Harper Elementary

Attendance - Kari Darmstadter, Aaron Dubnow, Tracey Fitzgerald, Daniela Burnham, Sheetal Shah, Jesse Schirmang, Allison Achter, Erin Lawler, Natalie Kapnick

Old Business

- Call to order- 10:19 a.m.
- Approval of Minutes – August 2022 [Daniela]

Principal's Report - Aaron Dubnow

- MAP tests taken (2-4), fall reports coming soon (will be winter and spring as well)
- IAR scores sent home (**actionable**- Aaron to find out where you can find district comparisons)
- **Actionable**- suggestions to include in Harper Happenings IAR vs MAP- include link to district website
- Student Council info coming soon- 3rd & 4th grades- Mor/Incandela heading
- Chorus- 30-40 kids
- Music Showcases are back lead by Lambros for 2nd & 4th grades- working on other activities for other grade levels
- All school maker days coming back soon run by Pinney/Cummo
- **Actionable**- Amazon smile table at parent night- Daniela and Allison to work on instructions for Harper Happenings
- Gaga pit- put sign on door w/phone number to call for handicap access

President Report: Kari Darmstadter

- VWPTO looking for VP legislation and VP enrichment
- Shared calendar with Exec- committees encouraged to share info
- Elmwood crossing guard back on for p.m. post. !00% traffic Harper families in a.m.
- Owen as money, Tromp working with Bailey for garden project. Daniela overseeing
- Exec should plan to attend general PTO meeting 9/28
- Coat drive at Harper Hoedown
- Hoedown sales up to \$5,243 (probably up to \$8K as of meeting time- cost have gone up food, prizes, etc.
- Parent social- \$2,635 as of Monday- probably \$5,500 as of meeting- 31 tickets sold

President Elect Report: Daniela Burnham

- **Actionable-** updating Facebook info for Harper related posts only
- Stephanie Linn updating website- new Harper family section

Secretary: Tracey Fitzgerald

- No update.

Treasurer: Danielle Slattery {ast. Natalie Kapnick}

- Zelle instead of PayPal- Romona made switch
- Tax exempt form completed (every 3 years)- make sure you don't pay sales tax
- August financials
 - \$48,000 PayPal (\$1,100 in fees back to them)
 - \$2,500 birthday books (\$1,500 last year)- all back to library
 - \$27,200 IGNITE (\$35K target)- **actionable-** do enrichment/ignite push on Harper Happenings after Hoedown/parent social
 - \$8,500 after school programs (mostly H4H)
 - \$8,000 teacher gift fund- same as last year
 - \$5,000 directory/membership (35 copies kept at \$5)- \$10K last year

VP Room Parents: Laura Geiger {ast. Erin Lawler}

- Limiting room parent emails to celebrations or grade level info- encourage Facebook/flyers/Harper Happening use
- Design planning started on yearbook- Stuart Rogers attending Halloween parade- need parents to send in pics, link in Harper Happenings
- Birthday books- monthly occurrence for students- first one going on 30th

VP Enrichment: Sheetal Shah {ast. Allison Soderstrom}

- Grade level planning
 - K- Emily Oaks 10/25
 - 2nd- The Grove 11/9 & 10
 - 4th- MS&I- working on 12/7
 - 1st & 3rd in the works- maybe space exhibit in Morton Grove
- School wide
 - 11/4- Cynthia Lorde
 - Mindfulness- 2 sessions now- 2 sessions after winter break

VP iGNITE + Fundraising: Marni Sheehan {ast. Jesse Schirmang}

- IGNITE- \$27,200- **actionable-** Aaron sending email
- Cookie kits- can't do Oct- working on doing in spring
- Pushing to get more party sign-ups
- Taffy Apples 10/12 & 13- sending signup soon
- Shop local- Pescadera, Bottle Shop, etc.
- Movie nights almost full- 4th- 10/28
- Book fair 11/11-13
- EduKits \$3,321

- Spirit wear- \$750 – bring old Harper shorts to Hoedown to sell- Venmo Tracey directly
- Short of goals but in good shape

VP Communications: Allison Achter

- Added coat drive
- Took out spirit wear
- Added boys scouts
- Added link for Harper Hoedown
- Added art contest

Adjournment:

- 11:21 a.m.