



Harper PTO Executive Board Meeting Notes
Wednesday, October 18, 9:30am
LOCATION: Harper Elementary School

Attendance - Allison Achter, Jesse Schirmang, Erin Lawler, Danielle Slattery, Natalie Kapnick, Allison Soderstrom, Daniela Burnham, Tracey Fitzgerald, Deedee James, Kate McQuarrie, Marni Sheehan

Old Business

- Call to order- 9:35
- Approval of Minutes

Reports:

- Principal/ Asst Principal (Jackie and Melissa)
 - o Unity day
 - Everyone in orange
 - Staff video
 - o Conference dates out this week
 - Defaults to zoom
 - Option to do in person
 - o Field Trips up and running
 - o Department Level Meetings (all elementary schools)
 - o Halloween
 - Opp for all kids to see each others costumes (internal parade)
 - Everything will run through main door now
 - o Student Council has started
 - 1st job is candy drive
 - Leadership opportunities throughout the year
 - o Green Team
 - 1st project is cafeteria beautification
 - Further leadership opps for kids
 - o Student Hope Team
 - Creates videos for different projects
 - Recess videos
 - Hallway behavior upcoming
- President
 - o Upcoming events
 - Parent Social at Lawn 10.19
 - Book Fair 11.8-11.10 (new volunteers)
 - Parent Teacher Conferences 11.16 & 11.17

- Thanksgiving Break 11.20-11.24
 - Next Exec meeting 11.29
 - o Cafeteria
 - New comms coming on sign up etiquette
 - Lots of issues regarding multiple sign ups and no shows
 - o Community Service
 - Chairs have sent school wide comms about upcoming projects
 - Opportunity to contacts chairs to share other community service projects available to our community in HH
 - o Holiday card design opens Friday
 - Copy coming to HH
 - Student council votes on final
 - o D to sent Fall checklist email NOV 1
 - Promoting Holiday Gift Fund
 - Community Service Projects
 - Book fair
 - We're not including ignite
 - o Fun Run
 - PTO/ student council partnership
 - Water tent, sign making etc
 - Do on early dismissal day?
 - o Grade Level Crafts
 - Crafts done (except kindergarten)
 - Auction off at Fun Run?
- President Elect: Danielle Slattery
 - o Garden/ Green Team
 - o Harper Hoedown Feedback
 - One inflatable didn't work (money back)
 - Timing survey
 - Reducing budget to 4 k next year
 - Paypal transaction fees (2k)
- Secretary
- Treasurer
 - o Financials Update
 - Doing great but need to raise 17k for a balanced budget
 - Zelle for parent social has worked well
 - Can potentially use zelle for movie night
 - Moving away from PP bc of fees
- VP Room Parents / Asst
 - o Yearbook- classroom photography role
- VP Enrichment/ Asst
 - o Fall field trips
 - Planned 2 field trips per grade
 - 1 high touch high tech
 - Mindfulness with Katie Colby

- 4th grade will do before 5th grade transition
 - Griffin's Tale
 - Bullying Presentation coming possibly
 - VP Ignite and Fundraising/ Asst
 - o Ignite @ \$31.5k- surpassed goal
 - o Harper Hangouts super successful
 - Wiffle ball \$1200
 - K wine night \$1k
 - Taffy Apples \$590 (more for next year and charge more)
 - 3rd grade Mom's night \$520
 - Grade Level Paddle Parties coming
 - Wilmette Hut is WL so researching other venues
 - Potentially 4 hosts bc costs are high
 - Movie Night sign ups starting
 - o Fun Run in spring
 - o Movie nights happening
 - o Hoedown - encourage preschools to attend, teachers attending

VP Communications

- HH submissions due Monday to Allison

Adjournment: 10:45